



City of Whitefish
 418 E 2nd St | PO Box 158
 Whitefish, MT 59937
 Phone: (406) 863-2410

File #: _____

Date: _____

Intake Staff: _____

Date Complete: _____

Permit Extension Form

Payment for a Building Permit is required within 30 days of notification of approval. Building Permits are valid as long as there is continued progress on the project. If there is a delay or stop in work for 180 days or more, the Building Permit may be cancelled, requiring the applicant to reapply. Applicants can apply for an extension on payment or progress by submitting a written request (like the form below) to the Building Official.

Project Address: _____

Permit #: _____ Permit Type: Commercial Residential

Scope of Work: _____

Applicant/Contact name: _____

Owner Contractor Other: _____

Phone number: _____

Email address: _____

Provide explanation for why an extension is necessary: _____

Provide a current project timeline: _____

Has the owner or contractor information changed? Yes (provide below) No

Has the original scope of work changed? Yes (provide below) No

Provide any new or additional information on the project: _____

Applicant Signature

Building Official Signature

If an extension is granted, you must notify the Building Department of any changes to your project, including timeline. If you are unable to meet the approved extension date, you must contact the Building Department prior to your extension date. Send this completed form and any questions to buildingdept@cityofwhitefish.org.