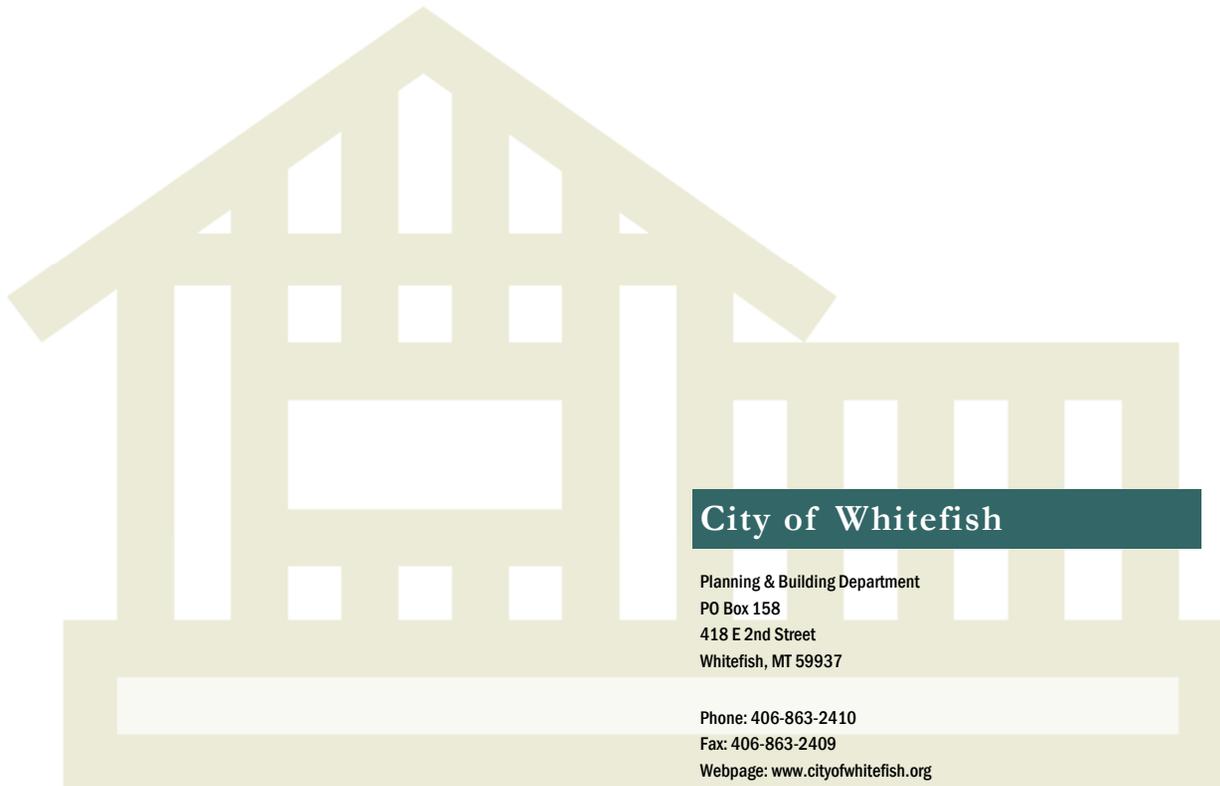


City of Whitefish

ZONING  
COMPLIANCE  
PERMIT



City of Whitefish

Planning & Building Department  
PO Box 158  
418 E 2nd Street  
Whitefish, MT 59937

Phone: 406-863-2410  
Fax: 406-863-2409  
Webpage: [www.cityofwhitefish.org](http://www.cityofwhitefish.org)



---

Planning & Building Department  
406-863-2410

## *Purpose of the Zoning Compliance Permit*

The City established the voluntary Zoning Compliance Permit as a service to the property owner, developer, or contractor in the unincorporated parts of the Whitefish Planning and Zoning Jurisdictional Area to ensure that all the zoning regulations are met. A Zoning Compliance Permit is advised for any new or expanded permitted or accessory use or structure.

A zoning compliance permit is not required, but is an optional service provided by the City of Whitefish and there is no charge to the applicant for this service. However, full compliance with all applicable codes and zoning regulations is required regardless of whether or not a Zoning Compliance Permit is applied for.

If a Zoning Compliance Permit is not obtained, but work proceeds in violation of the zoning code, an After-the-Fact Zoning Compliance Permit will be required and fees can be charged to cover staff costs.

### *Site Plan Submittal Checklist*

Drawn to a suitable engineering scale (1-inch = 10-feet or 1-inch = 20-feet, etc.) \_\_\_\_\_

Boundaries of subject parcel with all bearings and dimensions \_\_\_\_\_

All existing and proposed improvements (buildings, parking, storage areas, driveways, decks, patios, wells, septic, drainfields, utilities, easements, etc.) \_\_\_\_\_

Name and description of the adjacent street (R/W width, pavement width, type of surface, public or private, sidewalk, curb & gutter, etc.) \_\_\_\_\_

Dimensions from all existing and proposed improvements to adjacent property boundaries \_\_\_\_\_

Accurate locations of lakes, rivers, streams or wetlands on or adjacent to property \_\_\_\_\_

Contours need only be shown to demonstrate that proposed development is not being proposed on slopes greater than 30%. \_\_\_\_\_

### *Review by the Planning & Building Department*

Once a complete submittal is made, the Planning & Building Department has 20 business days to respond. An approval will be in the form of a stamped approved site plan with any conditions noted on the site plan or in a separate letter. A denial shall consist of a letter explaining the reasons for such denial. These decisions may be appealed to the Board of Adjustments.

#### **City of Whitefish**

Planning & Building Department  
PO Box 158  
418 E 2nd Street

Phone: 406-863-2410

Fax: 406-863-2409

Webpage: [www.cityofwhitefish.org](http://www.cityofwhitefish.org)