

**WHITEFISH PLANNING BOARD  
MINUTES OF MEETING  
February 20, 2020**

<p><b>CALL TO ORDER AND ROLL CALL</b></p>	<p>Vice Chair John Ellis called the regular meeting of the Whitefish Planning Board to order at 6:00 pm. Board members present were Whitney Beckham, Allison Linville (arrived at 6:05 pm), John Middleton and Toby Scott. Councilor Steve Qunell and Scott Freudenberger were absent. Planning Director David Taylor and Planner II Bailey Minnich represented the Whitefish Planning and Building Department. City Attorney Angela Jacobs also attended.</p> <p>There were no people in the audience.</p>
<p><b>AGENDA CHANGES</b> <i>6:00 pm</i></p>	<p>None.</p>
<p><b>PLANNING BOARD APPOINTMENTS</b> <i>6:02 pm</i></p>	<p>Scott moved to nominate Ellis as Planning Board Chair. Middleton suggested the Board wait until next month to make appointments for more attendance of Board Members. There was no objection, so Scott withdrew his motion.</p> <p>Scott moved and Middleton seconded to postpone the appointment of officers to the next Planning Board meeting for more attendance. <b>The motion passed unanimously.</b></p>
<p><b>APPROVAL OF MINUTES</b> <i>6:02 pm</i></p>	<p>Beckham moved and Middleton seconded to approve the December 19, 2019 minutes without corrections. <b>The motion passed unanimously.</b></p>
<p><b>COMMUNICATIONS FROM THE PUBLIC (ITEMS NOT ON THE AGENDA)</b> <i>6:03 pm</i></p>	<p>None.</p>
<p><b>OLD BUSINESS:</b> <i>6:03 pm</i></p>	<p>None.</p>

<b>PUBLIC HEARING 1: CITY OF WHITEFISH ZONING TEXT AMENDMENT REQUEST <i>6:05 pm</i></b>	<p>A request by the City of Whitefish for a Zoning Text Amendment to amend 11-3-11-B, Retaining Wall standards, to clarify setbacks and height restrictions for retaining walls.</p> <p>Linville arrived at 6:05 pm.</p>
<b>STAFF REPORT WZTA 20-01 (Taylor)</b>	<p>Director Taylor reviewed his staff report and findings. No public comments have been received.</p> <p>Staff recommended the Planning Board recommend <i>approval</i> as set forth in the staff report to amend Title 11, Chapter 3 of the Zoning Regulations and adopt the findings of fact and transmit the same to the Whitefish City Council for further action.</p>
<b>BOARD QUESTIONS OF STAFF</b>	<p>None.</p>
<b>APPLICANT / AGENCIES</b>	<p>None.</p>
<b>PUBLIC COMMENT</b>	<p>Vice Chair Ellis opened the public hearing.</p> <p>There being no comments, Vice Chair Ellis closed the public hearing and turned the matter over to the Planning Board for consideration.</p>
<b>MOTION / BOARD DISCUSSION</b>	<p>Scott moved and Linville seconded to adopt the findings of fact within staff report WZTA 20-01 as proposed by City Staff.</p>
<b>VOTE</b>	<p><b>The motion passed unanimously.</b> The matter is scheduled to go before the Council on March 2, 2020.</p>
<b>NEW BUSINESS <i>6:13 pm</i></b>	<p>None.</p>
<b>GOOD AND WELFARE <i>6:13 pm</i></b>	<ol style="list-style-type: none"> <li>1. Matters from Board. None.</li> <li>2. Matters from Staff. Director Taylor said the Planning Board is the only City of Whitefish board that does not use electronic packets and staff would like to change that. Exceptions could be made as necessary and large plans could still be printed. All were in favor of receiving electronic packets.</li> </ol>

	<p>3. Poll of Board members available for the next meeting on March 19, 2020. Vice Chair Ellis may not be here all other members indicated they thought they would be available.</p>
<p><b>ADJOURNMENT</b> <i>6:15 pm</i></p>	<p>The meeting was adjourned to a training session with the City Attorney on a motion by Middleton, seconded by Beckham, at approximately 6:15 pm. <b>The motion passed unanimously.</b> The next regular meeting of the Whitefish Planning Board is scheduled to be held on March 19, 2020, at 6:00 pm, at 418 East 2nd Street.</p>

*/s/ Steve Qunell*  
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 Steve Qunell, Chair of the Board

*/s/ Wendy Compton-Ring*  
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 Senior Planner

APPROVED AS **SUBMITTED** / CORRECTED: 3-19-20