

**CAP Standing Committee Meeting #1**  
**City Hall Whitefish Room**  
**418 E Second Street, 2<sup>nd</sup> Floor**  
**Wednesday, January 16, 2019 (5:30pm)**

In Attendance

**Committee Members:** Jen Sybrant, Hilary Lindh, Melissa Hartman, Karin Hilding, Joe Page, Sierra McCartney, Kate McMahon, Casey Lewis, Sophia Valenzuela

**City Staff:** Adam Hammatt, Craig Workman

**Public:** Richard Turbiak, Rhonda Fitzgerald, Mayre Flowers

Ordinance 18-32 Review

- First committee goal: set priorities and implementation timelines for each CAP Strategy
- Selection of officers
  - o *Chairperson:* Hilary Lindh
  - o *Vice chairperson:* Kate McMahon
  - o *Secretary:* Sophia Valenzuela

Selection of Topic Focus for Committee Members

The committee began to review the implementation Strategies and Actions that were recommended in the Building and Energy Chapter of the CAP. A few of the initiatives have been started but are not complete; most have not been started. Following a detailed discussion of many of the strategies and actions, the committee agreed that prior to setting priorities and assigning tasks to each committee member, it would be helpful to review a summary table showing the progress made to date, who or what City department has been working on what, and the effort and funding required to implement or complete each strategy or action. Sophia will work on this table with input from the various City departments and the school district and provide it to the committee members a week in advance of the next committee meeting.

Discussion of Strategies and Actions from Buildings and Energy Chapter (p. 24 of the CAP):

- Have already replaced all commercial streetlights with LEDs, need to replace 750 residential streetlights with LEDs (2200 Kelvin), aim to do about half in 2019
  - o No LEDs put into the Emergency Services Center yet – still an action item
  - o **Task:** create a list of which City buildings have had LEDs put in so far (Sophia)
- Currently applying for a grant to perform a feasibility study for solar farm at the new wastewater treatment plant
- City achieved SolSmart Bronze – currently no plans to try to achieve Silver
  - o **Task:** look into the requirements for moving up to Silver or for maintaining our SolSmart status (Sophia)
- No direct rules concerning “solar-friendly policies” yet in City documents
  - o Could work with the City to implement a standard to suggest all new homes be built “solar-ready”
  - o Step 1: Develop design guidelines for being solar ready (research to find some)

- Step 2: Require that all new buildings be made “solar-ready”
- **Task:** Keep an inventory of solar-powered pedestrian stoplights in Whitefish (Sophia)
- Need to begin tracking City building energy use, streamlining the process of entering the information (download data from FEC online dashboard)
  - Use to update energy dashboard that the public can view
- **Task:** Go through the energy audit of the ESC and City Hall and create an inventory that can be used to track how many of those changes are actually made over time (Sophia)
- Sustainability Coordinator role will be filled by the CAP Committee and the Energy Corps member before hiring a full-time employee
- **Task:** Follow up within the Building department to ensure that the City is making builders follow the Montana Energy Code (Hilary)
  - Look into hosting another event about the Energy Code requirements, include builders from Kalispell
- Possible Energy Star rating for homes, discuss with local realtors
- Partner with the Flathead Health Department to promote more efficient wood stoves for low-income homes
- Long term plan: replace some non-decorative lights with solar-powered LEDs or try to turn off lights at night in winter on some remote paths
  - Look into potential cost savings of adding solar to LED streetlight—is it worth it?
- Implement “yearly update” describing all the progress that has been made with the listed Climate Action Plan goals → requires documentation now so we can have “before” and “after” measurable impacts

Public Comment:

- The Farmer’s Market is run entirely by volunteers and they need some official assistance in order to continue to run in the future