

CITY OF WHITEFISH
An Equal Opportunity Employer
POSITION DESCRIPTION

Position title: Maintenance Worker III
Department: Parks and Recreation
Salary Classification: Range – Seasonal 8
Salary Range: \$12.15 - \$13.16

Revised: February 12,2019

GENERAL PURPOSE:

Performs a variety of unskilled and semi-skilled tasks in the maintenance and operation of buildings, grounds and parks.

SUPERVISION RECEIVED:

Works under the supervision of the Parks Foreman.

SUPERVISION EXERCISED:

May supervise community service workers or temporary employees as required and assigned.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

- As directed, orient, train and supervise the work activities of temporary employees and community service workers. Assure work is performed in accordance with sound safety practices set forth by the Parks Foreman.
- Assists in the repair and installation of sprinkler lines and heads.
- Assists in Urban Forestry techniques in removal, pruning, planting, care, and treatment of urban trees.
- Perform all functions of parks maintenance at a high level of proficiency.
- Proficiently operate all assigned equipment and vehicles to perform any operation within the capacity of the machine as necessary to accomplish required work.
- Operates numerous types of equipment such as self-propelled commercial mowers, tractors, loader, dump truck, turf renovation equipment, welder, jack hammer, trencher, backhoe, etc.
- Performs semi-skilled interior and exterior building maintenance such as painting, plumbing, carpentry and electrical work.
- Flexible to be available for emergency call-outs during off time
- Performs other duties as assigned.

PERIPHERAL DUTIES:

- Maintenance techniques in the care, construction and operation of City Parks systems, including athletic fields, tennis courts, playgrounds, parks, shelters, open spaces and green belts.
- Playground inspection, installation and maintenance.

MINIMUM QUALIFICATIONS:

Education and Experience:

- (1) Graduation from high school or GED equivalent, and
- (2) Three years of experience in repair and maintenance work, or
- (3) Any equivalent combination of relevant education and experience.

Necessary Knowledge, Skills and Abilities:

- (1) Must have sufficient experience in the field of parks maintenance to have acquired an extensive knowledge of the methods, materials, tools, and equipment used in all phases, including a basic general knowledge of electricity, plumbing, carpentry, cement work, and irrigation systems.
- (2) Working knowledge of equipment, materials and supplies used in building and grounds maintenance;
- (3) Working knowledge of first aid and applicable safety precautions.
- (4) Skill in the operation of listed tools and equipment.
- (5) Ability to read and interpret technical materials pertaining to grounds maintenance, including catalogs, blueprints on buildings and irrigation systems, journals, and manuals.
- (6) Ability to work independently and to complete daily activities according to work schedule; ability to work effectively as a team member; ability to communicate orally and in writing; ability to work safely; ability to understand, follow, and transmit written and oral instructions; ability to establish effective working relationships with employees, supervisors, and the public.

SPECIAL REQUIREMENTS:

- Valid Montana State Driver's License.
- Knowledge of Turf Irrigation.
- Knowledge of Urban Forestry

TOOLS AND EQUIPMENT USED:

Pickup truck; lawn and landscaping equipment, including tractors, mowers, aerator, chain saw, edger, weed trimmers, electric motors, pumps, sprinklers, irrigation systems; miscellaneous hand and power tools for turf maintenance, carpentry, painting, plumbing, electrical, and cement finishing work; janitorial equipment.

PHYSICAL DEMANDS:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to reach with hands and arms. The employee frequently is required to stand; walk; and use hands to finger, handle, feel or operate objects, tools, or controls. The employee is occasionally required to sit; climb or balance; stoop, kneel, crouch, or crawl; and talk or hear.

The employee must frequently lift and/or move up to 50 pounds and occasionally lift and/or move more than 100 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus.

WORK ENVIRONMENT:

The work environment characteristics described here are representative of those and employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee regularly works near moving mechanical parts and in outside weather conditions. The employee frequently works in high, precarious places and is frequently exposed to wet and/or humid conditions, fumes or airborne particles, toxic or caustic chemicals, and vibration. The employee is occasionally exposed to risk of electrical shock.

The noise level in the work environment is usually loud.

SELECTION GUIDELINES:

Formal application, rating of education and experience; oral interview and reference check; job related tests may be required.

The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position.

The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.

In compliance with the American with Disabilities Act, the City will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

Employee's Signature / Date

Supervisor Signature / Date