



Memorial Park Pickleball Courts Application Form

Date (Dates) of Use: _____

Time of Use: _____ Anticipated Attendance: _____

This will be a tournament: _____, if yes, # of courts needed _____

Description of activity in detail:

Private use (check one) Court #3 _____ Court #4 _____

Name: _____

Non-Profit Organization: Yes / No

If yes, please provide Non-Profit identification number: _____

Contact Person: _____

Phone: _____ Email: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Policies and Regulations

- A facility use application must be completed 30 days (*60 days, see below) in advance per special event & group function and can only be submitted one year prior to the event.
- Only persons 18 years of age and older may rent public facilities. To complete the application process, park staff must verify age of applicant via visual inspection of a photo ID or obtain a copy of photo ID.
- The City of Whitefish discourages consecutive group functions & special events.
- Please refer to City ordinances for regulations regarding amplified sound, tents, signs, or posters on public property.
- Do not stake anything into the ground without written approval from Whitefish Parks and Recreation Department.
- Refunds will not be given for inclement weather conditions.
- Reservations must be cancelled at least 48 hours in advance to receive a partial refund. A 20% administration fee will be charged for all refunds.
- It is the responsibility of the applicant to pay for all costs of damages that may occur during their function.
- I understand that if the Parks & Recreation staff is required to clean the facility after my event, the cost will be \$25.00 per staff hour minimum (for cleaning, in addition to necessary materials and supplies). If there is a cleanliness issue or noticeable damage, please report it to the Parks office @ 863-2470 immediately. Garbage is to be disposed.
- Restrooms - Subject to seasonal closing.

*Please note:

If event attendance is 150 or more, this application must be submitted 60 days prior to requested date of use

Office Use Only**

Applicant Age Verification: Employee Initials _____

Facility Rate: \$ _____

Alcohol Permit: \$ _____

Total Amount Due \$ _____

Batch # _____

Check # _____

Approved

Parks and Recreation Director

Date

Comments: Parks

Non-Profit

<u>Facility</u>	<u>Daily</u>	<u>Hourly</u>	<u>Daily</u>	<u>Hourly</u>
<i>Pickleball Courts</i>	\$75 per court	\$20 per court	\$65 per court	\$15 per court