

**WHITEFISH COMMUNITY LIBRARY
BOARD OF TRUSTEES**

**MINUTES OF MEETING ON WEDNESDAY July 14, 2016 7:00 P.M.
WHITEFISH COMMUNITY LIBRARY, 9 SPOKANE AVENUE**

Members Present: Anne Shaw Moran, Chair; Roger Barber, Vice Chair; and Alison Pomerantz, Secretary

Members Absent: Mary Vail, Treasurer; and Mitch Drachman, Tamarack Representative

Others Present: Joey Kositzky, Director

CALL TO ORDER

The meeting was called to order at 7:15 p.m.

COMMUNICATIONS FROM THE PUBLIC

None.

OLD BUSINESS

Director's Report

Joey Kositzky reported that:

- She inquired with Sara from the Fire Department about holding a CPR class for the library staff and public. She charges \$40 per person normally, but might be willing to offer the program and a reduced rate since “since WCL does so much for the community.” Brainstormed potentially advertising the class to recruit.
- WCL launched a new program, “Reach out and Read” that came about when Mountain View Manor activity’s coordinator, Bonnie Leahy called to ask if two volunteers would come to read weekly to read to residents at two different senior centers. Jane Solberg offered to read at Mountain View Manor and Patrick Nagel at Colonial Manor.
- More than 114 adults and children attended the outdoor Raptor program by Wild Wings of Montana that was held behind the library as part of WCL’s Summer Reading Programs. It is always a hit.
- Last month, WCL loaned 1,319 items to Partners and borrowed 1,272.
- “Buy it Now” through MSC has reached \$333.80 towards the WCL MSC membership dues. WCL started this program in September 2015. Joey reminded the Board that if patrons order through Amazon to please go through the WCL website. WCL dues increased from \$4,300+ to \$5,200+ this year so every order counts.
- Joey attended the City Council meeting last night (Tuesday 7/6) to participate in the public comment regarding the removal of the Parks & Recs building. She said she began by asking them to review the Trustees’ letter, and expressed her opinion as director of the library. She ended by urging the Council to remember that every decision they make regarding Depot Park directly

impacts the Whitefish Community Library. She listed other members of the community present who were in favor and those opposed to retaining the current building.

- Joey shared that the WCL made the list of the Top 12 public libraries in the state.
- Joey shared a current comments list compiled from the box in the lobby.

Approve 6/8/16 Meeting minutes

MOTION:

Alison Pomerantz moved to approve the 6/8/16 minutes. Roger Barber seconded the motion. The motion passed unanimously.

Whitefish Library Association Report

Anne Shaw Moran reported that new officers were elected and the WLA made a decision to outsource the book keeping to a third party agency. She expressed optimism in the Association's direction and its interest in going after grants on behalf of the library.

TIF Review and Comments

None.

Public Outreach

Anne and Alison met and crafted a preliminary plan to aim communications toward educating the public about who WCL is and to foster positive feelings toward the library that may lead to building the WCL endowment in the future. Discussed modes for reaching the public, including email blasts, WCL website, social media, some newspaper and bookmarks.

2017 Budget Update

None.

Election of Officers

MOTION:

Roger Barber moved to keep the slate of WCL Board of Trustees officers as is for the 2016-2017 fiscal year (Anne Shaw Moran, Chair; Roger Barber, Vice Chair; Alison Pomerantz, Secretary; Mary Vail, Treasurer; Mitch Drachman; Tamarack Federation Representative). Alison Pomerantz seconded the motion. The motion passed unanimously.

Other Old Business

None.

NEW BUSINESS

Policies and Procedures

Roger Barber drafted a Management & Development of Library Collections policy. The Board thanked Roger for taking on this huge task. Based on feedback from board discussion, Roger said he would make edits and present a revised draft at the next meeting.

Motion:

Mary Vail moved to approve the Interlibrary Loan Policy. Alison Pomerantz seconded the motion. The motion passed unanimously.

Financial Report

None.

Review and Approve Invoices:

No new report. Waiting for the year-end final report to come out.

August Meeting Discussion

Already decided. No meeting will be held in August.

Other New Business

None.

ADJOURNMENT

The meeting was adjourned at 8:30 p.m.

Respectfully submitted:

____ Alison Pomerantz _____
Alison Pomerantz, Secretary

Approved by the Whitefish Community Library Board of Trustees on: ____ September 14, 2016 _____

____ Anne Shaw Moran _____
Anne Shaw Moran, Chair