

**WHITEFISH COMMUNITY LIBRARY
BOARD OF TRUSTEES**

**MINUTES OF MEETING ON WEDNESDAY May 11, 2016 7:00 P.M.
WHITEFISH COMMUNITY LIBRARY, 9 SPOKANE AVENUE**

Members Present: Anne Shaw Moran, Chair; Roger Barber, Vice Chair; Alison Pomerantz, Secretary; Mary Vail, Treasurer; and Mitch Drachman.

Members Absent: None

Others Present: Joey Kositzky, Director

CALL TO ORDER

The meeting was called to order at 7:09 p.m.

COMMUNICATIONS FROM THE PUBLIC

None.

OLD BUSINESS`

Director's Report

Joey Kositzky reported that:

- she will be meeting with Jennifer Birmel from the Montana Memory Project about digitizing any of WCL's historic materials. She called Stumptown Historical Society about partnering with the library and Jill is very excited. We will meet with Jennifer on June 14 at 1pm at the library.
- She has responded to the Montana State Library's request to put into writing our support for continuing State Aid monies for our libraries. MSL requested all libraries submit how they benefited from State Aid money to be forward to our State legislature. As of April 20, only Missoula, WCL and two other libraries have responded.
- She attended the MSC Spring on-line all day meeting Friday and emailed the Trustees the meeting notes.
- She also attended the Partners on-line meeting Thursday.
- Update on Unique Management: (7/1/2011-4/30/16)
 - Total Accounts submitted: 383
 - Incorrect Addresses: 87
 - Dollars received: \$6,203.78
 - Materials recovered: \$5,195.21
 - Dollars waived: \$3,639.22
 - Dollars in skips: \$7,161.03
 - Total amount recovered: \$15,038.21

Approve 4/13/16 Meeting minutes

MOTION:

Roger Barber moved to approve the 4/13/16 minutes. Mitch Drachman seconded the motion. The motion passed unanimously.

Whitefish Library Association Report

Anne Shaw Moran reported that there is a special “Wine, Chocolate and Books” event at Grouse Mountain Lodge on June 4th from 5-9pm. It is an extension of the Montana author’s night and serves as a book fair as well as a stepping stone to building a bigger endowment and fostering other donor relationships.

Follow up discussion on Library Signage

Mitch Drachman brought new design samples. Agreed that the space near the tree in the right berm. The Board reviewed various styles, color, and placement options. Mitch and Joey are to visit the sign designer for a final mock up and to offer color/graphic input.

Public Outreach

Get through the budget cycle and then plan a time for Anne and Alison to meet to discuss strategic planning.

2017 Budget Finalization

The budget was approved by the City.

Other Old Business

Mitch Drachman asked about talking to public schools regarding hours and services. Joey mentioned all the school groups visiting in the coming weeks. The Board also revisited the Community Room’s usage policy and whether or not we should charge a security deposit in case of damage, lost key or extra cleaning needed. In the end, it was decided that we would continue to monitor but decided it may not be worth the hassle at this time and WCL would like to maintain a welcoming image for the public to use the room as needed.

New Business

Policies and Procedures

Roger Barber is working on a collection policy for WCL.

Financial Report

There are two months left in WCL’s fiscal year and the library is doing well financially.

Review and Approve Invoices:

None.

Other New Business

Anne Shaw Moran mentioned she and Joey are going to the Tamarack meeting next week. Joey reviewed the “Joys and Concerns” list she prepared for the meeting and promised to send the Board a copy of the overview.

ADJOURNMENT

The meeting was adjourned at 9:10 p.m.

Respectfully submitted:

____Alison Pomerantz_____
Alison Pomerantz, Secretary

Approved by the Whitefish Community Library Board of Trustees on: ____6/8/16____

____Anne Shaw Moran_____
Anne Shaw Moran, Chair