

1/13/16  
passed w/changes

WHITEFISH COMMUNITY LIBRARY  
BOARD OF TRUSTEES

MINUTES OF MEETING ON WEDNESDAY November 11, 2015 7:00 P.M.  
WHITEFISH COMMUNITY LIBRARY, 9 SPOKANE AVENUE

Members Present: Anne Shaw Moran, Chair; Alison Pomerantz, Secretary; Roger Barber, Vice Chair and Mitch Drachman.

Members Absent: Mary Vail, Treasurer

Others Present: Joey Kositzky, Director

CALL TO ORDER

The meeting was called to order at 7:05 p.m.

COMMUNICATIONS FROM THE PUBLIC

None.

OLD BUSINESS

Director's Report

- Joey Kositzky reported that the WLA received a \$2,500 grant for more security cameras. They also received \$10,000 with matching funds from the Great Fish Challenge. Joey anticipates that \$3,000 will be earmarked for the Book Fair, as being planned by Carol Buchanan. The Whitefish Community Foundation presented WCL \$4,500 for media.
- Planning is in the works for a joint meeting with WLA to have an orientation with introductions for new WLA Board members. Looking at 7-9:30pm sometime in February.

Approve 10/14/15 Meeting minutes

**MOTION:**

Roger Barber moved to approve the 10/14/15 minutes. Mitch Drachman seconded the motion. The motion passed unanimously.

Whitefish Library Association Report

Anne Shaw Moran reiterated about the pending orientation between WCL and WLA in February. Stay tuned.

Public Outreach

The Board reviewed plans for public outreach in the coming months. We discussed a list of "Did you know?" questions and identified the groups with whom WCL plans to communicate. Alison Pomerantz agreed to start putting together a PR calendar with the intention of brainstorming a plan in January.

## Action on the City/Library Director Reclassification

### **MOTION:**

Alison Pomerantz moved to approve the City of Whitefish Management recommendation to reclassify the Whitefish Community Library Position Description (PD) for the library Director for consistency within the City's designated PD classification system, effective November 9, 2025, and to approve the Personal Services budget account variances to implement the reclassification for the remainder of the current fiscal year. Roger Barber seconded the motion. The motion passed unanimously.

### Other Old Business items

Mitch Drachman called the City regarding signage. He reported that a 30 square foot sign is OK on the side of the building. He is already gathering 2-3 bids for a wood design. He will request the contractor present design ideas at our next meeting.

In addition, Mitch went to the Planning meeting at Public Works and discussed our parking challenges. He plans to go over the signage in the lot this Wednesday at 10am. Anne Shaw Moran recommended that it may be wise to invite Maria Butts from the Parks Department to meet as well as carefully consider cost of new signage before moving forward.

Joey reminded everyone about the "Buy it Now" button on MSC where the library gets a percentage back for Amazon purchases.

Roger and Joey are planning a gathering at the library to thank and gather information on WCL volunteers.

## NEW BUSINESS

### Vote on Proposal for Large Screen in Community Room

Joey recommends postponing this action until next month.

### **MOTION:**

Alison Pomerantz moved to postpone the purchase of a large screen. Roger Barber seconded the motion. The motion passed unanimously.

### Policies and Procedures

Review the Appropriate Behavior of Library Users policy.

### **MOTION:**

Mitch Drachman moved to approve Policy #2017 on Appropriate Behavior of Library Users. Alison Pomerantz seconded the motion. The motion passed unanimously.

### Financial Report

Dana sent a new financial report. The Board reviewed it. Joey Kositzky requested a budget variance request.

### MOTION:

Roger Barber moved to approve Joey Kositzky's request for a WCL Budget Account Variance. Mitch Drachman seconded. The motion passed unanimously.

Review and Approve Invoices:

None.

Other New Business:

**MOTION:**

Mitch Drachman discussed our current library hours. We may revisit at some point, but we need to stay within our 43-hour restriction.

Joey mentioned a proposed fundraiser that would benefit WCL by The Wolverines hockey club. A discussion ensued.

ADJOURNMENT

The meeting was adjourned at 8:20 p.m.

Respectfully submitted:

\_\_\_\_\_  
Alison Pomerantz, Secretary

Approved by the Whitefish Community Library Board of Trustees on: \_\_\_\_\_

\_\_\_\_\_  
Anne Shaw Moran, Chair

Review and Approve Invoices:

None.

Other New Business:

**MOTION:**

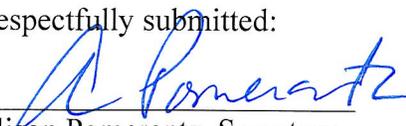
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Respectfully submitted:

  
Alison Pomerantz, Secretary

Approved by the Whitefish Community Library Board of Trustees on: January 13, 2016

  
Anne Shaw Moran, Chair