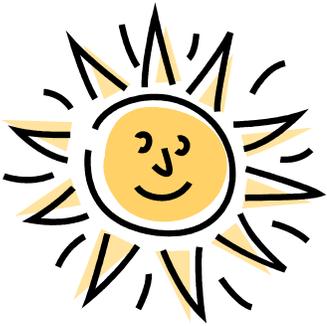


STUMPTOWN SCHOOL DAYS



2016 - 2017



OPERATED AT:

MULDOWN ELEMENTARY CAFETERIA

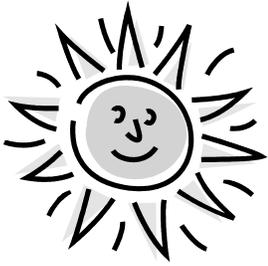
Parent Information Packet

Parks & Recreation Office 863-2470

Counselors: 212-1293

WEBSITE: www.cityofwhitefish.org





WELCOME TO STUMPTOWN SCHOOL DAYS AFTERSCHOOL PROGRAM!!



Every day will be a fun, active, and exciting after school time for children Kindergarten through 4th grade. Each day we will provide an after school snack, then your child will attend a Mon/Wed club and a Tues/Thurs club of his/her choosing. Clubs run for a duration of 6 weeks. Friday will be open gym time. This program is not an extension of a structured school day, even though we operate at Muldown Elementary School.

We need your cooperation keeping our program running smoothly.
Please review and abide by the Policies and Procedures
in this handbook.

REGISTRATION AND PAYMENT PROCEDURE:

COST: \$14/Day, \$28 Early Release Days, \$45 Full (PIR) Days

We will be taking registration for AfterSchool throughout the entire school year. All Registration, payments and day changes will be taken at the Parks and Recreation office, 510 Railway St. This includes all cash, checks, credit/debit cards. **Services may be suspended for any account over 2 months in arrears.**

Space is limited for the AfterSchool program, so early registration is strongly encouraged. Please call 863-2470, with any registration questions.

If you cancel or need to add After School for your child for the day, you must alert After School (863-2470 or 212-1293) by 1:00 pm.

If your child is on our list, we will notify his/her teacher. Children must come straight to AfterSchool as soon as the bell rings.

Stumptown School Days AfterSchool Program Dates:

August 31st – June 8th
(Monday through Friday)

We are operating the Stumptown School Days program every day that school is in session, including Early Release days. We are not in session on National Holidays.

IMPORTANT

AfterSchool Time:
Dismissal – 5:30 pm

Late check-out policy:
You will be charged a late pick-up fee of \$1.00 for every 5 minutes after 5:30PM.

SPRING BREAK OPPORTUNITY!!!

Whitefish Parks and Recreation will be operating Spring Break Camp, March 27th – March 31st
Call 863-2470 with questions.

If your child needs to bring medicine (Medication Policy):

Students are responsible for proper handling and self-administration of all medications. Stumptown School Days staff will not be responsible for handling or administering any medications to any participant throughout the course of the program.



CHECK OUT PROCEDURE:



Location: Muldown Elementary School Cafeteria

You (parent/guardian) must be physically present to check-out your child at Muldown Elementary School. You (parent/guardian/approved pick up person) will personally check-out your child and sign initials on the daily roster.

If you do not pick up your child by 5:30 PM, you will be charged the late check-out policy rates.

STUMPTOWN SCHOOL DAYS DISCIPLINE POLICY:

Our programs are designed for the participants to have fun and learn in a safe environment. In order to create an atmosphere of cooperation and fun, our students are expected to follow an agreed set of manners which in turn help teach respect to others, common courtesies, and basic social skills. Our focus is on three “golden” rules: kindness, respect and responsibility. Participants in our program will follow hands off and proper manners code of conduct. It is the goal of our program to create a positive peer culture.

You (parent/guardian) will be called to immediately pick up your child if your child:

- **Has an abusive attitude toward staff, other children, or AfterSchool property.**
- **Does not want to be involved, as a positive member of AfterSchool.**
- **Refuses to listen to staff instructions.**
- **Breaks established AfterSchool rules.**

When a child is sent home for the first time they may come back to AfterSchool the same week if approved by one of the program directors. If a child is sent home a second time, they will not be allowed back at AfterSchool for a week. The third time they are sent home, they are not welcome back at AfterSchool for the remainder of the school year.