

Stumptown Ice Den
Ice Rink Advisory Committee meeting

Minutes for June 3 2014

Attendees: Andy Hergesheimer, Kelly Davidson, Carol Anderson, Ron Brunk, Gregg Esakoff, Chad Goodwin, Maria Butts, Murray Craven, Donna Taylor, Mark Van Everen

A. Introduction of new Parks and Recreation Director

Maria Butts was introduced. She is learning her new duties but has a 3 yr background with the Parks and rec. office, She looks forward to new tasks'

B. Approval of minutes May 6, 2014

Donna moved to approve the May 6, 2014 minutes seconded by Murray--so moved.

C. Public Comment--none

D. OLD BUSINESS

1. .Low E-ceiling capital improvement funds appeal-- Gregg

Gregg reported the fundraising is ongoing. \$105,000 was raised with- received \$99,000. \$93,000 was budgeted for the condenser. came in \$5,000 under budget \$10,000 available for the ceiling insulation / The fabric for project is \$43,000. Gregg was in contact with Shawn Baker who was involved with the original plans of the building and work. He informed there could be another way instead of low-E ceiling to keep heat out by painting the roof white, It was noted the Architectural Committee probably would not approve it ,Murray states he has seen many private rinks put in a low E ceiling to save money.

Before procedure on Low E ceiling the leaky roof needs to be repaired. Andy noted \$30,000 last year fixed the roof completely at half roof. Screws are popping up which need to be pounded down amongst other repair \$35,000 was put in the budget to fix the remaining half of the roof but in budget reviewing it was scratched out of the budget priorities Ron Brunk, Park Bd. Rep stated it was an absolute necessity to fix before the low E ceiling work could proceed. There is a difference between capital improvement and maintenance. It will be discussed with City Mgr, Chuck Stearns and the Park Board

The Evaporative Condenser is real, it is installed and will be calibrated and save the world, or at least make our rink more efficient. It will be tested until June 16th and then will be shut down and decommissioned.

Greg will continue to look into ways to make the rink more efficient until it literally makes money for the city by just existing. He is looking into special paint on the floor under the ice. He will also follow up with Maria about the \$13,000 from the lighting project from 2011 that has been "misplaced" or "mislabeled"

2. FY15 BUDGET

Fiscal year budget is not finalized and does not reflect year round ice. It is a 32 week budget right now but want to look at September 1 through June 30. More like 40 weeks now. Even “Year round” ice will shut down for two weeks in July for Maintenance issues. It has been difficult process with new people and no financial director. Murray and Andy will look into some budget issues.

Andy feels comfortable that he can schedule tournaments in the summer and even found someone who wants to buy the ice shavings from taking the ice out.

E. NEW BUSINESS

1. Low E Ceiling Capital improvement – see above
2. Draft Submittal and review of IRAC mission Statements
We need to draft and approve mission statements for both the Ice Rink Advisory Committee and the Rink itself. Each member will try to come up with a few phrases over the next several weeks and email them to Kelly who will compile them and distribute them so we can come up with a draft by next meeting.
3. Elementary School Project. – Kelly met with P.E. teacher and Principal at Muldown and they are excited but worried about details. Winter clothing, helmets, high staff requirements for shoe tying, etc. Their wish is to divide second graders into three groups of 40 kids to come once a week for 4 weeks. This would be a total of 12 trips. Kelly spoke with Kevin Becker who does a lot of trips for Muldown and gave us a quote of \$60 per trip for one hour between 2-3 o'clock. The teachers thought the time between Christmas and New year would be great. IRAC thinks we want the kids there as early as possible in the school year so they can filter into the learn to skate or the figure skate or GHA programs. Issue is cost of busing as the City is donating everything else. Murray will look into Community Foundation Microgrant through GHA to cover busing. Kelly will also look at Rotary for helmet grant or we can ask kids to bring helmets from home. Andy and Kelly will get together and send calendar proposal to Muldown. Kelly also sent emails to principals of two cfalls elementary schools but has not heard anything. We might wait a year to work out bugs of this idea first.

ALSO - Want to find ways to do promotion and marketing of the rink. Maybe an “Extravaganza” in the Fall, possibly in conjunction with the Skate Swap, do an open house for all programs. Maybe flyers in the middle school Also need to make sure to take advantage of opportunity to get flyer in the water bill in late summer/fall.

4. Guidelines for Development – We need to have priorities for work of the committee and time lines for tasks and direction.

5. Summer Volunteer projects- Staff does most of the maintenance but there are church groups, boy scouts, middle school service projects etc. so Andy will come up with tasks with description, time and number of people necessary to do some projects.
6. Glacier Skate Office project - will occur in conjunction with the Lobby Remodel. The lease is done but not approved, need a plan and have JAH builders – Keith Ridgeway for a quote. Will use \$571 from Pints with purpose for lobby remodel. Will be done by August 1, most work done in mid July.
7. Web Cam installation, needs approval and need camera so public can see what is happening on the ice. Andy will follow up.
8. Ice den bumper stickers for promoting rink. Thoughts include one sticker for all programs or maybe different stickers for each program, use a “Stumptown Ice Den” logo and name along with the sport or group logo.

F. MANAGER’S REPORT

We are over budget for both revenue and expenditures. There is nothing too out of the ordinary. May went well and June is all GSA and not city programming. There have been several private rentals and Rink staff will take the ice out on June 14. it takes about 100 staff hours.

Chuck Stearns said no to Chamber of Commerce membership. We will investigate what benefit is, traffic on site, link to rink , monthly newsletter etc. We need to get Rink exposure, maybe look into the visitor’s bureau, or satellite radio. There are blast emails from city of whitefish that talk about city events if there is something that needs to be published, get it to Mary at mblubaugh@cityofwhitefish.org.

G. Board Comments – None

Next meeting - ...AUGUST 5th but in the meantime, please draft some mission statements.....

Minutes by Kelly Davidson