

WHITEFISH COMMUNITY LIBRARY BOARD OF TRUSTEES

MINUTES OF MEETING ON WEDNESDAY February 12, 2014 7:00 P.M. WHITEFISH COMMUNITY LIBRARY, 9 SPOKANE AVENUE

Members Present: Mike Collins, Chair; Anne Shaw Moran, Vice-Chair; and Alison Pomerantz, Secretary

Members Absent: None

Others Present: Joey Kositzky, Director, Dana Carmichael, Roger Barber, Shelly Means, Josh Akey, Diane Richter, and Martha Bisharat.

CALL TO ORDER

The meeting was called to order at 7:30 p.m.

COMMUNICATIONS FROM THE PUBLIC

None.

OLD BUSINESS

Director's Report

- Joey Kositzky said that she sent David Morris a thank you card for his \$300 WCL designation through the United Way.
- Joey discussed the courier service and the increase in shipping fees as of late. She said the library is making a conscious effort to keep shipping cost down until the year end.
- WCL will have 440 middle school students in the library this week for Montana history lessons.
- She suggested conducting another library survey since the last one was issued nearly three years ago. She thought it would be good to check in with patrons on our level of service. Mike Collins thought it would be prudent to look at the previous questions and decide if we should amend any.
- Joey read from the Comments Box. A tour guide from the Glacier Park Jammers said she uses the Montana Collection for her talks on tours. The overwhelming tone of the comments has been positive and complimentary.
- Joey had sent out an email to the Board with library stats, of which Mike recapped for the group's benefit. There's been an increase in checkouts, but an expected leveling off of newly issued library cards. WCL is the third largest library in the Montana consortium.

Approve 1/8/14 Meeting minutes

MOTION:

Marge Fisher moved to approve the 1/8/14 minutes. Mary Vail seconded the motion. The motion passed unanimously.

Friends of the Whitefish Community Library

The Friends scheduled their meeting prior to the WCL meeting and served refreshments for a chance for the two groups to visit about organization, roles, goals and membership. Michael Collins opened up the discussion and shared his enthusiasm for all in attendance and the successful events the Friends have assisted with. Josh

Akey spoke and addressed the confusion caused by having three separate groups dedicated to the future of the Whitefish library (the WCL, the WLA and the FOL). Dana Carmichael added that often she has experienced what feels like there is some confusion of responsibilities and said that while the Friends enjoy supporting programs like the Big Read, the “Little Libraries” and the Montana Author’s event, etc., it would be helpful to clarify each group’s mission and purpose in order for everyone to feel their efforts are effective and appreciated. She praised “Sign up Genius” for the software’s success in organizing volunteers for activities like the book sale. It was a productive meeting for both groups and everyone agreed to examine mission statements and revisit topic next month.

Whitefish Library Association Report

Anne Shaw Moran reported that the WLA has met twice since the last WCL meeting. Upon Larry Smith’s departure from the Board as treasurer, Anne will step in to that role as well as continue as secretary. The WLA has three seats to fill so they are look for new members and hope to bring a young and fresh perspective to the organization. She also reported that they continue to examine a number of different grant opportunities. There is more than \$12,000 in annual proceeds from the WCF endowment. She also mentioned that they are working on a guided annuity. The WLA received a letter from Chuck Stearns requesting the annual \$15,000 contribution to the City on behalf of the WCL.

Library District Task Force:

Michael Collins addressed the latest with the District issues and said it was decided not to move forward with districting legislation. They will continue to look at ways to proceed. Ed Lieser is meeting with Mike to discuss ways to or not to move forward. At this point, the task force is done.

Other Old Business items

None.

NEW BUSINESS

Review Long Range Plan

Defer to next meeting.

Discuss the Courier Service

Covered in the Director’s report.

Policies and Procedures

None.

Financial Report

Michael Collins reviewed the year-end report with the Board. He pointed out that we will need to discuss what we will do with the WLA Annual \$15,000 contributions expire at the end of this year. Mary Vail read through the dividend checks received.

Review and Approve Invoices:

None.

Other New Business:

Mary Vail requested that she invite Pam Holmquist to our next meeting.

ADJOURNMENT

The meeting was adjourned at 8:55 p.m.

Respectfully submitted:

____Alison Pomerantz_____
Alison Pomerantz, Secretary

Approved by the Whitefish Community Library Board of Trustees on: ____March 12, 2014____

____Michael Collins_____
Michael Collins, Chair