



**City of Whitefish**  
**Planning & Building Department**  
 PO Box 158  
 510 Railway Street  
 Whitefish, MT 59937  
 Phone: 406-863-2410 Fax: 406-863-2409

File #: \_\_\_\_\_  
 Date: \_\_\_\_\_  
 Intake Staff: \_\_\_\_\_

**REQUEST FOR INVESTIGATION OF POTENTIAL VIOLATION**

Whitefish has adopted rules and regulations designed to ensure safe and attractive neighborhoods. The City's Code Enforcement Program helps by enforcing these rules and regulations in a responsible, fair, courteous and impartial manner. Individuals can register complaints by completing this form or by calling the Planning & Building Department at **863-2410**. The City of Whitefish views each investigation as an opportunity to inform residents, work on resolutions and achieve compliance.

**INSTRUCTIONS:**

- Complete the form describing the concern. Please note that staff will not process anonymous complaints.
- Include any other information you believe may assist staff in reviewing the complaint and expedite its review. This could include photos.
- If you are interested in a return call, please include your phone number.

**Please Fill In:**

Address of Concern: \_\_\_\_\_

Assessor number, legal description, if known: \_\_\_\_\_

Name of property owner, if known: \_\_\_\_\_

Date the Concern was First Observed: \_\_\_\_\_

Your Name: \_\_\_\_\_  
 (anonymous complaints will not be processed)

Your Telephone Number: \_\_\_\_\_ Would You Like a Return Call? Yes/No

**Type of Concern:** (Please check all that apply)

Decayed Property: _____	Dust Abatement: _____	Lakeshore: _____
Snow/Ice Removal: _____	Landscaping: _____	Zoning: _____
Noxious Weeds: _____	Sign Violation: _____	Other: _____
Outdoor Lighting: _____	Junk Vehicle: _____	

**Brief Description/Explanation of Concern:**

---- FOR OFFICE USE ONLY ----

How was complaint reported?  
 in person  
 phone  
 letter  
 message

Date of Site Visit: \_\_\_\_\_  
 Date of Follow-up: \_\_\_\_\_

Recommendation(s): \_\_\_\_\_  
 \_\_\_\_\_