



## Whitefish Parks and Recreation Department

### Refund Request Form

***It is the policy of the Whitefish Parks and Recreation Department to not offer refunds for recreation programs. Under certain, extenuating circumstances, the City Manager may choose to offer a refund after consideration of this written request.***

I have read and understand the above refund policy of the City of Whitefish Parks and Recreation Department and submission of this document does not guarantee that a refund will be awarded.

Today's Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

Applicant Name: \_\_\_\_\_  
Last First MI

Address: \_\_\_\_\_  
Street

\_\_\_\_\_ City State Zip

Home Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_

Name of Program: \_\_\_\_\_

Program Start Date: \_\_\_\_\_

Refund Amount Requested: \_\_\_\_\_

Please provide a brief reason for requesting this refund:

\_\_\_\_\_  
\_\_\_\_\_

***\*Bottom portion of page to be completed by City Staff***

Full Refund \_\_\_\_\_ Pro-rate or credit \_\_\_\_\_ Request denied \_\_\_\_\_

Reason for denial: \_\_\_\_\_

Refund/Credit Amount: \$ \_\_\_\_\_ Revenue Account Number: \_\_\_\_\_

City Manager: \_\_\_\_\_

Signature

Date