



WHITEFISH COMMUNITY  
LIBRARY

WHITEFISH COMMUNITY LIBRARY  
BOARD OF TRUSTEES  
MINUTES OF SPECIAL MEETING  
JUNE 24, 2020  
WHITEFISH COMMUNITY LIBRARY  
9 SPOKANE AVE  
WHITEFISH, MT

Trustees Present: Anne Moran, Chair; Cheryl Hyland, Vice Chair (via phone); Sarah Ericson, Tamarack Federation Representative; Trevor Gonser, Treasurer

Not Present: Mary Vail

Others present: Joey Kositzky, Secretary/Director

1) CALL TO ORDER:

The meeting was called to order at 7:00pm

2) COMMUNICATIONS FROM THE PUBLIC

None

3) DIRECTOR'S REPORT:

Director Kositzky expanded on COVID-19 updates from a COVID-19 meeting held earlier in the day that had not been included in the Director's Report.

4) OLD BUSINESS:

a) TIF/Remodeling Update

Trustee Ericson reviewed the proposed contract with Malmquist Construction and the revisions that need to be made. She reported on her continued communications with both Bear Barinowski from Malmquist Construction and Marie Butts, City Parks and Rec Director. She explained that the Trustees 1) would need to document their attempts to contact multiple vendors; 2) were not required to accept the lowest bid but would be required to submit a reason for not accepting the lowest bid; 3) would need to submit the revised signed document to the City of Whitefish by June 30, 2020.

MOTION:

Trustee Hyland made a motion authorizing Trustee Ericson, Chair Moran and Director Kositzky to finalize the proposed revisions to the draft of the Malmquist contract to include the revised entity name and construction timeline with contracted amount not to exceed \$10,000 of TIF funds. Trustee Ericson seconded the motion. Motion passed unanimously.

MOTION:

Trustee Hyland made a motion to authorize Trustee Ericson, Chair Moran and Director Kositzky to finalize the proposed revision to the Simco draft contract to include the revised entity name and construction timeline and other revisions recommended by legal counsel, with the contracted amount not to exceed \$20,000 of TIF funds. Trustee Ericson seconded the motion. Motion passed unanimously.

Chair Moran and Director Kositzky are authorized to incorporate additional revisions in both contract if legal counsel so advises.

b) COVID-19 PHASE II

Discussion ensued regarding the CDC's guidelines requiring masks be worn by all library patrons over the age of 2 years when they are in the library.

MOTION:

Trustee Hyland made a motion to authorize the Library Director to return the Whitefish Community Library to Phase 1 and exclusive curbside service if at any point she deems it necessary for the library and patrons' best interests. Trustee Ericson seconded the motion. Motion passed unanimously.

5) NEW BUSINESS:

d) Next Meeting Date:

The next meeting will be July 8, 2020 at 7pm.

e) Other New Business:

After some discussion, the Trustees concurred it was appropriate to require patrons to wear masks in the library.

MOTION:

Trustee Hyland made a motion to approve a mask policy for the Whitefish Community Library as follows. Trustee Ericson seconded the motion. Motion passed unanimously.

"Masks are required to be worn by all patrons per CDC guidelines while in the library during Phase 2 of the reopening plan. This will help to protect identified vulnerable staff and patrons.

If patrons are unable or unwilling to wear a mask while in the library, they are welcome and encouraged to utilize the curbside service, ask reference questions via phone or email, and have staff browse the collection on their behalf.

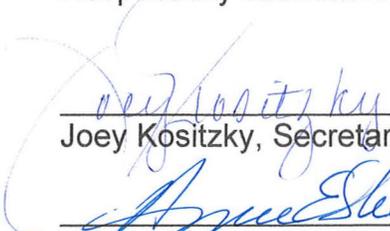
The library will have disposable masks available for public use."

6) ADJOURNMENT:

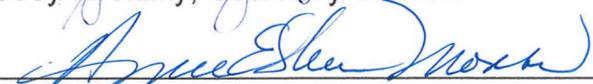
MOTION:

Sarah Ericson made a motion to adjourn the meeting. Cheryl Hyland seconded. The meeting was adjourned at 8:20pm.

Respectfully submitted:

  
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Joey Kositzky, Secretary/Director

Date: 7/8/2020

  
\_\_\_\_\_  
Anne Shaw Moran, Chair

Date: July 8, 2020