

**Park Board Meeting Minutes
February 11, 2020**

Park Board Members Present: Ron Brunk, Ray Boksich, Terri Dunn, Frank Sweeney and Susan Schnee

Park Board Members Absent: Jim DeHerrera

Guests: Judah Gersch and Greg Harms

City Staff Present: Maria Butts and Mary Blubaugh

A. Call to Order: 7:01 p.m.

B. Approval of the February 11, 2020 Agenda – Member Sweeney moved to accept the agenda as presented. Member Schnee seconded. A vote was taken with all ayes.

C. Approval of the November 12, 2019 Meeting Minutes – Member Sweeney moved to accept the minutes as presented. Member Schnee seconded. A vote was taken with all ayes.

D. Public Comments – None

E. Committee Reports

a. Bicycle/Pedestrian Committee – Did not meet

b. Tree Advisory Committee – Will not meet again until March.

c. WSFF Board – This report will be delayed until the Presentation from WSFF

d. WAG Board – Member Boksich said the election of officers is coming up. They are trying to keep up with the snow and the ice at the park. The WAG Board decided they will not participate in the Great Fish Challenge this year.

Member Sweeney told Ray the entrance gates and exit gates are very hazardous right now. Member Boksich said the pads there are lower and collect water or they get packed down with snow which melts and then freezes. He will bring this up for discussion at their next board meeting.

F. Presentations – Request for approval of mezzanine project in Stumptown Ice Den - Judah Gersch told the Park Board the drawing for the proposed mezzanine is in their packet. Their Great Fish Challenge project this year is to build out the mezzanine. The loft area is now accessed with a ladder. The proposal would add a staircase and build it out with glass windows. It would also be climate controlled. There would be no cost to the City. The cost estimate at this time is between \$60,000 - \$75,000.

Member Sweeney asked if they would be required to put in an elevator. Judah said their engineer did not think so as there is an existing lower level viewing area. Frank wanted Judah to make sure he covers this base. President Brunk said this was discussed at a WSFF Board meeting.

Member Sweeney moves to approve the proposed improvement to the Stumptown Ice Den.

Member Dunn seconds. A vote was taken with all ayes.

G. Public Hearings – None

H. Old Business – Continuation of discussion of future allocations of Verizon funds. Director Butts told the Park Board some 5-year funding options were discussed at the last meeting. These plans were only for 5 years because the Park Board can only **create (enter into?)** a 5-year agreement. To date the Twins have been given \$97,494. Over the next 5 years there will be another \$118,618 to allocate. Director Butts reviewed her memo and options, all of which were in the Park Board packet. Maria said the MOU can be created any way the Park Board wishes. Because these funds go directly to the Parks Budget and not the General Fund, the Park Board, not City Council, has control over these funds.

Member Dunn asked what Vice President DeHerrera wanted. Director Butts said Jim did not want a 25% option. He wanted more monies up front for them.

Member Schnee wondered why there hasn't been any accountability. She has been uncomfortable with this. She asked what happens if they disbanded after funds had been dispersed?

President Brunk asked if we can tighten things up. Member Sweeney agrees with Member Schnee. The Park Board should get an accounting of how the funds were used. Ron asked if we could ask for them to submit invoices.

Director Butts said if the Park Board doesn't think the funds were used properly or as the Board was led to believe then what would be the consequences. All this needs to be clearly spelled out in the MOU.

Member Schnee asked if this was a grant what would be the parameters? Maria said that would vary. The most detailed are the reimbursement grants. Susan asked if we have ever seen any of their invoices. Director Butts said no.

Member Boksich asked if the Park Board could stipulate the next year's funding is contingent on the accounting from the previous year. Director Butts said yes.

Member Sweeney said if we give them the monies before the season, we should get an accounting of the work done by the end of the season. In addition, we should get more detail in their submitted budget and proposed costs report.

The Park Board does want the money to continue to go toward only maintenance.

After discussion Park Board decided they would like 2 competitive quotes and all the receipts included with their next year's Proposed Maintenance Plan. If the Park Board does not feel the Glacier Twins spent the funds in accordance with their Plan the Board can deny the next year's funds.

President Brunk asked what option the Park Board wants.

Member Sweeney prefers the % option. This give the Glacier Twins more money up front and gives them time to plan.

Member Dunn agrees

Member Boksich agrees

Member Schnee is undecided but would probably agree.

Member Sweeney moves to choose the % plan for the Glacier Twins funding over the next 5 years.

Member Boksich seconds. A vote was taken with all ayes.

Member Dunn moves to require the Glacier Twins to include 2 quotes for each of their cost estimates in their Annual Maintenance Plan and follow up receipts for those funds spent from the prior year's Annual Maintenance Plan. The approval of the next year's fund is contingent upon Park Board approval of receipts.

Member Sweeney seconds. A vote was taken with all ayes.

I. New Business – Consideration of FY21 Capital Improvement Plan priorities – Director Butts reviewed the plan, which was included in the Park Board's packet. The Park Board was good with the FY21 Capital Improvement Plan as presented.

b. Consideration to recommend adoption of new recreation program fee schedule to City Council – Director Butts told the Park Board the Recreation staff would like to begin offering more team sport opportunities for both youth and adults. The current fee schedule is based on individual participant rates. Staff assessed several factors and created a tier fee schedule.

After brief discussion Member Boksich moved to recommend City Council adopt a Resolution implementing a fee schedule for team recreation programs.

J. Other Items – None

K. Items from Parks and Recreation Department

a. Administrative Report – The City has been working with WGM on the design of the Baker Ave. Underpass. Fish, Wildlife and Parks will be presenting their CWD finding to City Council at a future Work Session. Director Butts will be inviting the Park Board to attend as well.

Member Sweeney wondered if the food bank could have a group come and pick apples as a way to manage animal attractants. Director Butts said you could open this to the public, but you may not get enough people and what do you do with the rotten apples. There are many challenges to this issue.

b. Recreation Coordinator Report- Reviewed with no questions.

c. Maintenance Report – Reviewed with no questions.

d. Community Service Coordinator Report – Reviewed with no questions

L. Correspondence - None

M. Items from Park Board:

Ray Boksich - None

Terri Dunn - None

Frank Sweeney – None

Susan Schnee – There was confetti all over the street downtown on 2nd the day after the Winter Carnival Parade Who can she talk to regarding this issue? Member Boksich said he will talk to the Winter Carnival Board and see what he can find out. Director Butts said Member Schnee can also talk with Craig Workman to ask for this parade issue to be addressed in the Special Event application.

Ron Brunk – Regarding the Armory monument, he found a number for Doug Adams. Looking ahead we will continue to beat Depot Park each year with events unless we put some restrictions such as moving tent placements to avoid the same foot traffic week after week. As well parameters for 3-day events need to be in place. How do we manage this park that is being loved to death? The Park Board had a brief discussion with everyone agreeing to a work session with City Council.

N. Adjourn:

Member Sweeney made to motion to adjourn with Member Dunn seconding. A vote was taken with all ayes. The meeting was adjourned at 9:30 p.m.